

Cavendish School Academy Trust
Annual General Meeting
Tuesday 24th March 2020 @ 17.30hrs
Venue: Conference Room
Agenda

"Association members, governors and members of the school community are welcome to attend this meeting"

No:	Item:	Attachments/Info:	Lead:	Time:
1	Welcome & apologies for absence	To note	AJ/SM	2mins
2	To agree the business of the meeting, including declaration of any interests			2mins
3	To agree minutes of the last meeting and any matters arising	<i>3a) AGM Minutes 210519</i>	AJ	5mins
4	Approval of any other resolutions: <ul style="list-style-type: none"> • To accept the confirmation of existing members • To accept the nomination of any new members: J Mitchell • To accept the retirement of any existing members 	<i>4a) Member List</i>	AJ	2mins
5	Annual Report and Financial Statements, year-end 31 August 2019	<i>5a) Annual Report & Financial Statements</i>	AJ	5mins
6	Appointment of Auditors for 2019/20	To approve	AJ	2mins
7	Guidance for Members, to note	<i>7a) DfE Guidance 7b) NGA Guidance</i>	AJ	2mins
8	Any other relevant business			
9	Date of Next Meeting	TBC		
10	Meeting End Time	To record	SM	

* Any questions regarding the Annual Report and Financial Statements must be forwarded to the Clerk by 6pm on Tuesday 17th March 2020.