

College Applications and Timeline for Year 11

2019 - 2020

Priority is completing college applications.

What you can do to get started:

- To start researching the courses/apprenticeships that interest you and how to apply.
- To start your application. Log into 'E-Prospectus' to set up your account – Begin completing the sections and check spelling and grammar. (Available 1st October) Remember, you can apply to more than one college.
- Begin drafting a CV/Personal Statement in Health and Wellbeing lessons. Try this link for some help getting started - <https://standout-cv.com/pages/student-cv-template>
- Begin to plan a revision timetable – sessions during tutor to support this.

Across Terms one and two:

- Have a first draft of a CV printed out. Check this with your tutors for spelling and grammar corrections. Amend as necessary.
- It is a good idea to attend our 'Steps to Progress' event as you can meet post 16 providers with your parents / carers. (1st October).
- Attend the Open events at the College's/Sixth Forms. Search individual Colleges online for their open event dates.
- Revise for Mock exams (14th-22nd October)
- Be proactive – (If you haven't already) Join a sports or drama club, get a part-time job, volunteer in a nursing home, and coach some younger students. Do something that will show you can use your initiative, you're hardworking and you like to help others. This will give you plenty of skills to talk about in your future interviews.
- It is a good idea to plan a career pathway from now until 10 years' time. Think about your career aims and work backwards – what qualifications do you need? University or Apprenticeship?

What you will need by Christmas:

- CV handed to form tutors to check and store ready for Mock Interview day in November.
- To have your college applications sent off by November, or at the very latest December. Alternatively, apply for an Apprenticeship with an employer.
- Ask parents or Tutors to read your personal statements to ensure they flow nicely.
- Revise for your Pre-Public exams in January (23rd-31st)
- Come into school wearing smart business dress for your Mock Interview Day in November. (29th)

- To know the date and time of your college interview so you can let the student welfare team know (this will come through via email and post once you have applied). Parents need to do this please. Email studentwelfare@cavendish.e-sussex.sch.uk or call the attendance office.
- To think about all the skills and qualities you have so that you can talk about them in your interviews.

What you will need to do during Term 4:

- Continue revising for your exams. Ask your teachers for support with revision planning.
- You should receive an offer letter from the college's you have applied to. You will need to complete the acceptance form and return it within three weeks to guarantee your place. There may be more than one offer letter for you if you applied to more than one college.

What you will need to do by Term 5 and 6:

- Check your email inbox and the post! You will begin receiving your 'introductory day' booking forms for the college you have applied/interviewed for. You need to complete these and send them back to confirm your attendance. Do not attend this if it clashes with an exam.
- Revise, attend extra revision sessions, ask your teachers for help, stay behind after school and use the facilities available to you. All these things will support you in getting the grades you need.
- GCSE Exams start – 11th May – June 17th.
- Prom and the Graduation BBQ will be in July

What you will need by August

- Time to enjoy your summer holidays! All that hard work was worth it!
- You should receive an 'Enrolment Pack' from the college you are attending. Read through it carefully and complete any forms or reading you may have been set by your subject lecturer on your introductory day.
- Results time! Fingers crossed you got the grades you need to get onto the course you wanted. If not, don't panic! The Colleges' student services team can give you some advice on the next steps.