

School Uniform Policy

Believing in Excellence means that the school has key values that all members of our school community live by. These are:

- Respect;
- Resilience;
- Responsibility.

These values apply to three important spheres of life:

- Believing in Excellence for ourselves;
- Believing in Excellence for others;
- Believing in Excellence for our environment.

Date of Policy	January 2019
Date agreed by Governing Body	January 2019
Date of next review	July 2019
Lead Member of Staff	Mr E Brennan, Assistant Headteacher

Purpose

We believe that uniform instils a sense of pride in the school and promotes feelings of community. A uniform also looks smart, it sets an appropriate tone and develops a purposeful learning environment.

Our uniform has been developed in consultation with pupils, parents, local governors and the local community. A full consultation of views and concerns will take place before any amendments are made to this policy. Cost is carefully considered in deciding on uniform design and uniform suppliers, and we review contract arrangements with suppliers regularly so that parents continue to get value for money. Sustainability is considered carefully when sourcing all items of compulsory uniform.

Aims

Our uniform is a positive expression of our ethos in “Believing in Excellence” and values. The wearing of our uniform should encourage pupils to treat each other and the school environment with respect. It should support pupils in learning how to dress in a manner appropriate to the activity being undertaken and promote the learning environment within the school.

Communication with Parents

This policy is available on the school website. Prospective parents are sent clear guidance on uniform well in advance of the admission of their child. Pupils and parents will be notified of the uniform requirements via letters, newsletters, pupil planners, induction packs and the school website.

Equal Opportunities

To promote inclusion and engagement with the school, pupils will be required to wear uniform items for day-to-day wear as well as in some specialist subjects, such as PE. We will seek to make appropriate arrangements to reflect the requirements of different religious faiths with regards to acceptable variations of the school uniform. We are sensitive to and demonstrate a respect for the needs of different cultures, races and religions, and their needs are accommodated within this policy.

Health and Safety

Any religious variations to our uniform must still comply with our Health and Safety requirements. Health and Safety is considered in relation to appropriate dress codes for all pupils. To promote a healthy lifestyle, our uniform does not preclude walking or cycling to school. Pupils are permitted to wear light colours and reflective materials over their uniform, so that pupils are as visible as possible when walking or cycling to school during the winter months.

Procedure in the event of non-compliance

Non-compliance with the uniform policy is investigated directly case by case. We may impose sanctions for breach of the uniform policy. The school will hold a stock of uniform and if a pupil is not in correct uniform they will be expected to wear the uniform provided.

Persistent flouting of the uniform requirements will be dealt with as a disciplinary matter by the Progress Leader or Assistant Headteacher. We may ask a pupil to go home to change their clothes. This will be for no longer than is necessary to effect the change of clothing and would only be appropriate where the change could be made quickly and easily. In such cases parents will be notified. We will always bear in mind the age and vulnerability of the child and availability of a parent.

Exclusion is not usually an appropriate response to breaches of this policy, except where persistent and defiant.

Monitoring and Evaluation

- The school will conduct uniform checks to ensure compliance, and will report the statistics to Governors.
- There will be an annual review of supply arrangements and costs.
- The level of financial support provided will be reported to the Governors on an annual basis.

Additional Guidance

- The uniform will be reviewed annually by the Headteacher, in consultation with Governors, pupils and parents. (Uniform requirements are itemised in Appendix 1).
- Full school uniform must be worn to and from school on school days, and on day-time visits, away sports fixtures and by pupils on duty at school functions. Uniform regulations may be relaxed on school trips, at the discretion of the Headteacher.
- The decision to vary school uniform in the light of weather changes lies at the discretion of the Headteacher.
- Pupils may not cover piercings which do not comply with the above with plasters and may not use sleepers. Parents who want their children to have facial piercings should have these done at the beginning of the summer holidays so that studs, rings, sleepers etc can be removed during the school day. The school takes the view that facial piercings can be dangerous and easily become infected.
- School will operate a hardship fund to help pay for uniform in cases of need in line with the school Financial Support Policy.
- Uniform requirements will be enforced by all staff.
- Progress Leaders will lead Form Tutors and other staff in the enforcement of standards.
- School actively discourages pupils from having tattoos. Should pupils have a tattoo they must not be visible.
- PE kit is also a requirement and details are published below

N.B. The policy aims to cover all aspects of uniform and standards of presentation for pupils. If an unforeseen issue arises the Headteacher has the right, in consultation with the governors, to waive or introduce new expectations.

The school leadership team and governors reserve the right to enforce school standards, monitor compliance and act as final decision makers of what is and is not acceptable uniform.

Primary Phase

Compulsory Uniform Reception – Year 5	
Girls	Boys
Navy blue sweatshirt with embroidered school badge – from school supplier	Navy blue sweatshirt with embroidered school badge – from school supplier
Navy blue sweatshirt cardigan with embroidered school badge – from school supplier	Navy blue sweatshirt cardigan with embroidered school badge – from school supplier
Plain white polo shirt	Plain white polo shirt
Charcoal grey skirt, charcoal grey pinafore dress or charcoal grey trousers - from the high street	Charcoal grey trousers – from the high street
Blue and White check summer dress in the summer term – from the high street	Charcoal grey shorts in the summer term – from the high street
Socks - White	Socks – plain grey
Plain grey tights	
Black closed toe school shoes (not trainers or canvas type footwear)	Black closed toe school shoes (not trainers or canvas type footwear)
Compulsory PE Kit	
School sports T-shirt with school badge – from school supplier	School sports T-shirt with school badge – from school supplier
School black shorts with school badge – from school supplier	School black shorts with school badge – from school supplier
Other Items	
Sun Hat – navy blue with school badge – from school supplier	Sun Hat – navy blue with school badge – from school supplier
Navy Blue Book Bag with school badge – from school supplier	Navy Blue Book Bag with school badge – from school supplier
Navy Blue Gym Sac with school badge – from school supplier	Navy Blue Gym Sac with school badge – from school supplier
Optional Items	
Wellington boots for outdoor play can be left in school	Wellington boots for outdoor play can be left in school

Jewellery

One small stud in each earlobe.

No facial piercings.

No bracelets or rings.

A wristwatch.

Hairstyles

Extreme hairstyles are not permitted in the School. “Carved/cut designs” are not permitted. Both boys and girls should not have any bright coloured hair dye added to their natural colour.

No nail varnish is to be worn

Compulsory Uniform for Transition Year 6	
Girls	Boys
White school shirt, buttoned up and tucked in.	White school shirt, buttoned up and tucked in.
Skirt (must not be lengthened or shortened) or Trousers, Grey - from school supplier	Trousers, Grey - from school supplier
School Tie with school badge - from school supplier **	School Tie with school badge - from school supplier **
Tights/socks – black, navy blue or grey	Socks – black, navy blue or grey.
Black low heeled formal school shoes (not trainers, Vans or other branded sportswear)	Black formal school shoes (not trainers, Vans or other branded sportswear)
Compulsory PE Kit	
School sports shirt with school badge – from school supplier	School sports shirt with school badge – from school supplier
School shorts or leggings with school badge – from school supplier	School shorts with school badge – from school supplier
Dance Uniform	
Plain black t-shirt with school badge - from school supplier	Plain black t-shirt with school badge- from school supplier
Optional Items	
Navy V neck jumper with school badge - from school supplier	Navy V neck jumper with school badge - from school supplier

- *A school tie will be provided for each Year 6 pupil by Cavendish School.
- There is no summer uniform permitted for Year 6. Short trousers and summer dresses are prohibited.

Secondary Phase

<u>Compulsory Uniform</u>	
Girls	Boys
Royal blue blazer with school badge – from school supplier	Royal blue blazer with school badge – from school supplier
White school shirt, buttoned up and tucked in.	White school shirt, buttoned up and tucked in.
Skirt (must not be lengthened or shortened) or Trousers, Grey - from school supplier	Trousers, Grey - from school supplier
School Tie with school badge - from school supplier	School Tie with school badge - from school supplier
Tights/socks – black, navy blue or grey	Socks – black, navy blue or grey.
Black low heeled formal school shoes (not trainers, Vans or other branded sportswear)	Black formal school shoes (not trainers, Vans or other branded sportswear)
<u>Compulsory PE Kit</u>	
School sports shirt with school badge – from school supplier	School sports shirt with school badge – from school supplier
School shorts or leggings with school badge – from school supplier	School shorts with school badge – from school supplier
<u>Dance Uniform</u>	
Plain black t-shirt with school badge - from school supplier	Plain black t-shirt with school badge- from school supplier
<u>Optional Items</u>	
Navy V neck jumper with school badge - from school supplier	Navy V neck jumper with school badge - from school supplier
Rain top with school badge - from school supplier	Rain top with school badge - from school supplier
Shower jacket with school badge - from school supplier	Shower jacket with school badge - from school supplier

Blazers: Pupils may remove blazers in class at the teachers’ discretion and during social time, should they wish to. Blazers shall be worn at all other times including when moving between lessons.

General Appearance

The tie must be tied in such a way that the school logo is visible just below the knot.

Jewellery and make-up

Only one small stud in each ear is permitted. No piercing in the inner part of the ear.

Jewellery that stretches the earlobe is not permitted

No facial or visible body piercings.

No bracelets or rings.

A wristwatch.

No visible make-up is to be worn, including coloured nail varnish or false eye lashes

No long nails or extensions

Hairstyles

Extreme hairstyles are not permitted in the School. “Carved/cut designs” are not permitted. Both boys and girls should not have any bright coloured hair dye added to their natural colour.

BAGS: Pupils are required to carry their equipment in a school bag/rucksack. Bags should be big enough to comfortably hold A4 folders and books.

Purchasing Uniform

School uniform and PE kit will only be available for purchase from our external suppliers. The school will no longer be selling items directly with the exception of ties.

KB Schoolwear (previously known as Blueprint Leisure) has developed a website for the school, and also have a unit that you can visit.

Placing an Order

- Orders can be placed online at www.kbschoolwear.co.uk and this link is also on the school website
- Alternatively, uniform information and order forms are available from the main school reception
- Order forms can be emailed, faxed or posted to KB Schoolwear. Contact details are shown below
- If you are planning to visit KB Schoolwear direct to purchase the uniform or you wish to arrange a fitting, it is recommended that you make an appointment to avoid disappointment. Appointments can be made via their website (duration of 30 minutes) with a Uniform Advisor. **Appointments are essential between June and October.**

E-mail – info@kbschoolwear.co.uk

Phone - 01323 440773

Fax - 01323 849244

Address: KB Schoolwear
Unit 7, North Crescent
Diplocks Way, Hailsham
East Sussex BN27 3JF

Delivery Options

- Deliveries are charged at £2.95, and are usually delivered in 5-7 days. During the summer holidays please allow 7-10 working days.
- Orders can be collected from Blueprint Leisure Ltd directly free of charge from the address above and can be collected Monday – Friday between 10:00am and 5:15pm. Text/email confirmation will be sent to you when your order is ready to collect.

Payment

If not ordering online, cheque payment must accompany any posted orders that are requested for delivery. Alternatively, payment is required upon making a collection from KB Schoolwear.

For your information, we will keep a permanent stock of ties for purchase at any time.